



## UNIVERSITY Announcement!!

We are pleased to announce additional functionality will be enabled via HealthStream for McLaren University at all subsidiaries. These include:

1. **The New McLaren University Experience**
2. **Alerts**
3. **Certifications/Documents**
4. **My Connections**

See more information about each of features these below!

### The New McLaren University Experience

This will go-live on March 7<sup>th</sup>. HealthStream has created a mobile compatible, responsive interface that will reduce the number of clicks required to complete a task. This will make it easier to get things done!

What you can expect:

- **Mobile Compatibility**—you will enjoy the convenience of completing tasks from your smart phones and tablets. Many mobile devices do not support Adobe Flash so not all courses are currently mobile ready. Although many courses are mobile ready, it may be sometime before all courses are compliant with the new user interface.
- **Responsive Design**—No matter what device—smart phone, tablet or desktop, iOS or Android—you will always see the site in a format right for the device.
- **Enhanced Browser Support**—you will be able to use the latest version of Chrome, FireFox, Safari, Internet Explorer and have the same experience.
- **The To-Do List**—this tab will replace the “My Learning” page. You will have a single list of everything that you need to do—assignments, electives, live classes—making completion more straightforward and efficient.
- **The “Quick Start” Button**—Jump to the next actionable item on the To-Do List and get work done faster.
- **“Register for Class” Prompt**—you will be prompted to choose a class from the class schedule when you enroll or are assigned a course with a class activity. No more mistaking a course as signing up for a class.
- **Transcript**—your transcript will be part of the new “Completed” tab. It will be easier to read with one-click access to certificates, including CE certificates. You will be able to sort alphabetically.
- **Catalog**—Filter search results easily and see the CE hours associated with any course right from the search results.
- **Interactive Notifications**—Easy to see messages will guide you as you complete actions making your experience clear and informative.
- **Take a test drive**—click on the bar located at the top of your McLaren University screens that state “Switch to the New Student Experience,” and then click on “Take a Tour.” Be sure to tour the To Do, Completed and Catalog tabs.
- **New “Show Me How Videos”** will be available by clicking on ?Help.



## ALERTS

Alerts are messages. There are two types of alerts: ***in-system*** and ***e-mail***.

- *In-system alerts*, as their name implies, can be read when you are logged on to McLaren University. If you have unread alerts, an information bar will appear at the top of the page. Clicking a link in the information bar will open the *Alerts* page. The *Alerts* page can also be opened from the *My Profile* tab.
- *E-mail alerts* are e-mail messages sent to you if you have a valid e-mail address in McLaren University. If you do not have an e-mail address on record you can still read in-system alerts.

### Student Alerts

- **New Assignment Available** – This alert is generated the day a new assignment appears on your *My Learning/My To-Do List* screen.
- **Approaching Assignment Due Date** – This alert is generated 7 days before an assignment is due, and is sent every day until the due date, or until you complete the assignment.
- **Assignment Past Due** – This alert is generated one day after an assignment is past due. This alert is sent every day after the due date, until you complete the assignment.

The following student alerts will be turned on for those who are using HeartCode.

- **Certification Expiration Date Approaching** – This alert is generated 60 days before your certification expires, and is sent weekly until the certification expiration date.
- **Certification Expiration Date Updated** – This alert is generated when a student's certification expiration date is updated.

### Supervisor/Manager Alerts

These will be sent once a week as a summary report.

1. Student Assignments Past Due
2. Student Certification Expiration Date Approaching

## Certifications and Documents

View your certifications and supporting documents from your Profile.

### My Connections

This is a new tab!! Once enabled, it will be the new landing page when you logon to McLaren University. There will be three links to different types of information. The links will connect to information that is educational but not mandatory. The areas are entitled:

- What's New
- Learning Links
- Resources

These links will be updated to keep you informed about issues and topics relevant to the services we as McLaren Healthcare employees provide, or about topics and issues that may affect you as you engage in your daily job role responsibilities.

**Check "My Connections" for more information about the new McLaren University experience!!**