

****Save the spreadsheet prior to data entry****

This spreadsheet is being provided as a template to document McLaren contractor/vendor/school COVID-19 vaccination status.

Each employee your company sends to work within a McLaren facility is required to either complete the primary COVID-19 vaccination series or have an approved exemption on file with you that meets the CDC recommendations for medical exemption or the EEOC requirements for religious exemption.

Please complete the requested information for each employee **prior to their start date**.

Once complete, please email spreadsheet to **employee.health@mclaren.org**.

Per the CMS regulation, all new employees starting within a McLaren facility after January 4th, 2022 will be required to have their 1st dose of a COVID-19 vaccination prior to being allowed to work and their second dose documented 30 days after the first.

Contact Information

Name of Individual Completing Roster:

Contact Email: _____

Contact Phone Number: _____

Company Name: _____

Contractor/Vendor/School COVID-19 Vaccination

McLaren Facility	Company or Organization (Employer of Contractor/Vendor, or Org for Student/Volunteer)	Employee or Student Name	DOB (mm/dd/yyyy)	COVID Vaccination Yes/No	Manufacturer (Pfizer, Moderna, J&J)	Dose 1 Date (mm/dd/yyyy)	Dose 2 Date (mm/dd/yyyy)	Booster Date (mm/dd/yyyy)	Approved Exemption Yes/No	Exemption Type (Medical or Religious)
St. Luke's										
St. Luke's										
St. Luke's										
St. Luke's										
St. Luke's										
St. Luke's										