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Ambulatory: New In-Office 6 Minute Walk Workflow

March 12, 2024

In-Office 6 Minute Walk Workflow Overview

New Workflow effective 3/19/2024: Staff performing a 6 Minute Walk in-office will follow a specific workflow to ensure that the appropriate Technical and Professional Fees are applied to the patient's account.

Overview of Workflow:

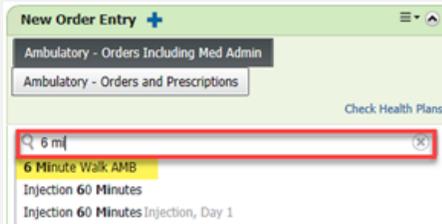
1. Provider places **6 Minute Walk Amb** order to be performed this visit.
2. Clinical Staff will document the **6 Minute Walk Amb Powerform** via the Task List.
 - **Outcome:** Once the radio button is selected and the form is signed, the technical fee will be applied to the patient's account.
3. The Provider will dictate the results of the 6 Minute Walk in their note and enter the **DP** charge for the interpretation.
 - **Outcome:** Once the DP charge order is placed, the professional fee will be applied to the patient's account.

Positions Impacted: All Providers and Clinical Staff that perform the 6 Minute Walk in-office.

Please see below for step-by-step instructions.

Provider Places Minute Walk Order to be Performed In-Office

The Provider has determined that the patient needs a 6 Minute Walk. Follow the steps below to place the appropriate order.

<p>1) From the Quick Orders page, search and select the 6 Minute Walk Amb order.</p>	
<p>2) Click the Orders for Signature icon.</p>	
<p>3) The Orders for Signature window will display.</p> <ol style="list-style-type: none"> a. Ensure a Diagnosis is associated and click Sign. <ul style="list-style-type: none"> • Note: Click Modify Details to add a diagnosis or modify the Requested Start Date/Time if entering outside the date of service. 	
<p>4) Upon signature, the order will display in an Ordered Status on the Orders Page and fire a task to the Task List for Clinical Staff to document.</p>	

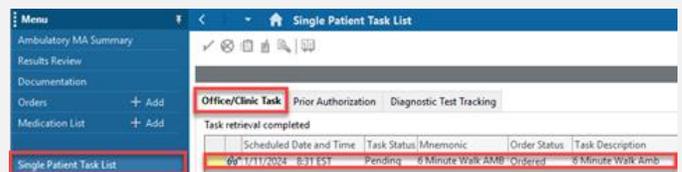
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Clinical Staff Document the 6 Minute Walk Amb Task

When the provider places the **6 Minute Walk Amb** order, Clinical Staff will perform the test and document the Powerform via the Task List to drop the technical fee as described below.

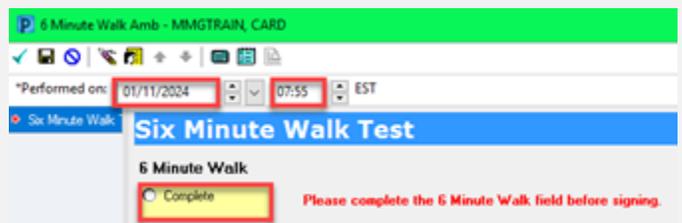
1) Once the 6 Minute Walk has been performed, select the Single Patient or Multi-Patient Task List to document the task.

a. Double-click the **6 Minute Walk Amb** task to open.



2) The **6 Minute Walk Amb** Powerform displays.

a. Ensure the **Performed on** date/time fields match the correct date of service.



3) Select the **6 Minute Walk Complete** radio button.

- **Note:** The selection of the radio button is what allows the technical fee to be applied to the patient's account once the form is signed.

4) Fill out the appropriate fields on the form.

- Use the scroll bar to display additional fields.
- Click the green **Sign Form** checkmark in the upper left corner when complete.



5) The task will now display with a green checkmark and a status of **Complete**. The technical fee will also be applied to the patient's account.

a. **Refresh** the page to remove the task from the Task List.

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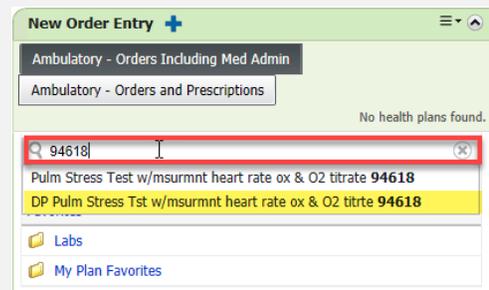
Provider Documents Note and Places DP Charge Order

Once the 6 Minute Walk has been completed, the Provider will document the results within their note and place the appropriate DP charge order to apply the professional fee to the patient's account.

- 1) To review the results of the 6 Minute Walk, select the **Documentation** tab.
 - a. Select the **6 Minute Walk – Text** document to review.
 - b. Providers may tag text or dictate the interpretation in their note.

- 2) From the Quick Orders Page, select the **DP Pul Stress Tst w/msurmnt heart rate ox & O2 titrte 94618** charge order.

- a. Use the **New Order Entry** component to search and select the order if needed.



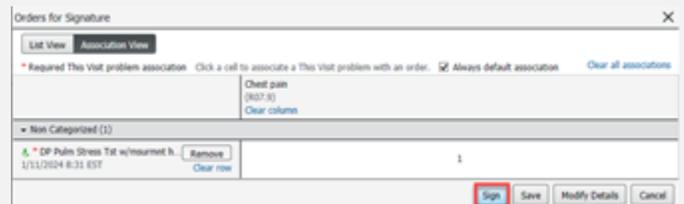
- 3) Click the **Orders for Signature** icon.



- 4) The **Orders for Signature** window will display.

- a. Ensure a Diagnosis is associated and click **Sign**.

- **Note:** Click **Modify Details** to add a diagnosis or modify the Requested Start Date/Time if entering outside the date of service.



- 5) Upon signature, the professional fee for the interpretation will be applied to the patient's account.