

# Cerner Flash

Ambulatory: Recurring In-Office Medication Administration **Oct 29, 2021**

## Recurring In-Office Medication Administration Overview

**Enhancement:** Effective 10/29/21, Providers will have the ability to place a Medication PowerPlan Series Order for patients that require recurring in-office administrations. These PowerPlans include:

- Cyanocobalamin- *newly added*
- Medroxyprogesterone (Depo-Provera)- *updated*

This will allow the Provider to place the initial and subsequent administrations at one time. Clinical staff will have the ability to activate the subsequent administrations at future visits and administer the medication.

Below outlines the steps the Provider will follow to place a PowerPlan and the actions that Clinical Staff will take to satisfy initial and subsequent administrations.

**Prior to this Enhancement:** Providers had to order each instance of the medication at every visit.

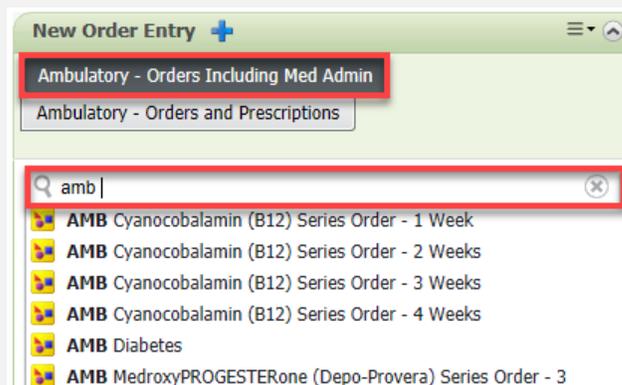
**Positions Impacted:** All Ambulatory Providers and Clinical Staff.

\*Please see the **Recurring In-Office Medication Administration Using a PowerPlan** job aid that was distributed with this flash for further details.

## Provider Places the Appropriate PowerPlan Order

1). From the **Quick Orders** page:

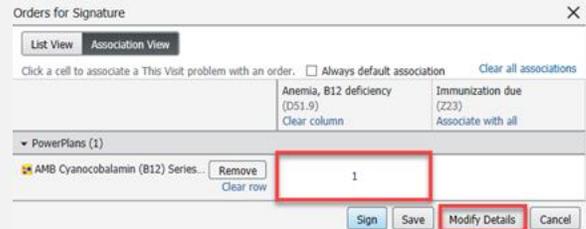
- Problem List** component: Ensure that there is an appropriate **This Visit** diagnosis listed.
- Under **New Order Entry**, select **Ambulatory – Orders Including Med Admin**.
- Type **AMB** into the search field and select the appropriate medication PowerPlan to be administered in-office.
  - **Note:** Use the Plus icon to search if the order is not listed.
  - **Note:** Administrations are set-up to recur on a set interval depending on which Series order is chosen but can be adjusted if needed.



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2). Click the **Orders for Signature** icon.

- a. In the **Orders for Signature** window, associate the appropriate diagnosis to the order if not already selected.
- b. Click **Modify Details**.



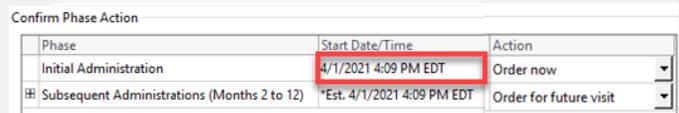
3). From the **Add Plan** window, the **Confirm Initial Administration Start Date/Time** field will default to today's date.

- a. Adjust this field if needed.



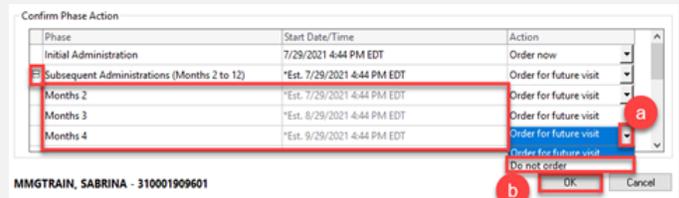
4). **Initial Administration Phase:** Start Date/Time will default based on above selection.

- a. **Action dropdown:** Order Now.



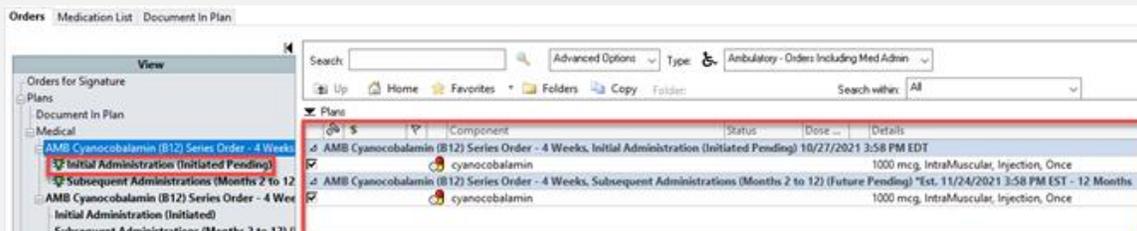
5). Click the **Expand** icon next to **Subsequent Administrations** to view future administration dates. These will automatically go out one year.

- a. If there are subsequent administrations that are not needed, select the dropdown next to each one and choose **Do Not Order**.
- b. Click **OK** when done.



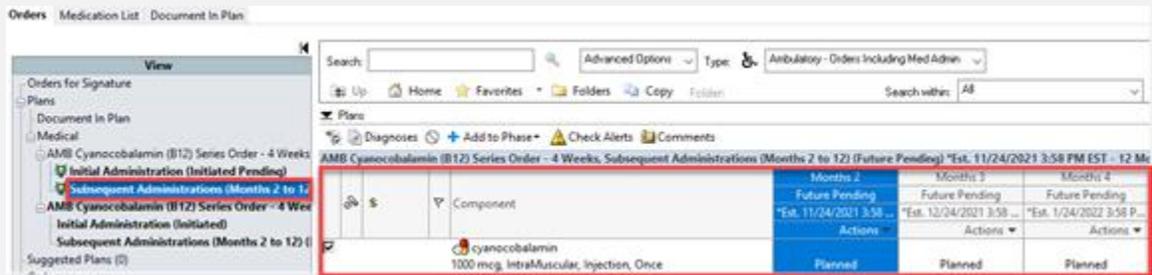
6). On the **Orders** page, the **Series Order** will display in the left pane along with the **Initial Administration** and **Subsequent Administration** phases listed beneath it.

- a. Select the **Initial Administration Phase** to display the initial administration that will be given in-office.

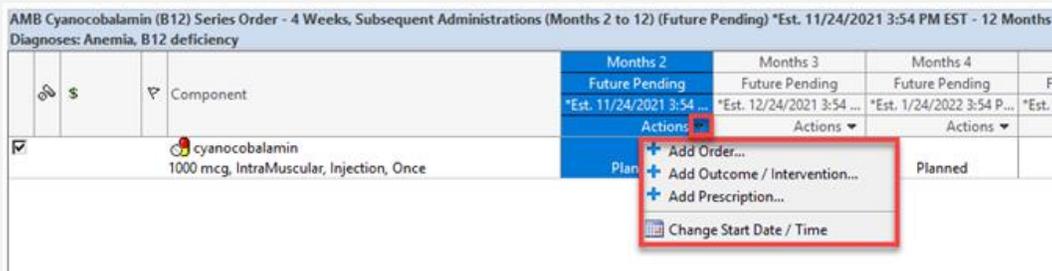


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- b. Select the **Subsequent Administration Phase** to display all future administrations that are scheduled for the patient.



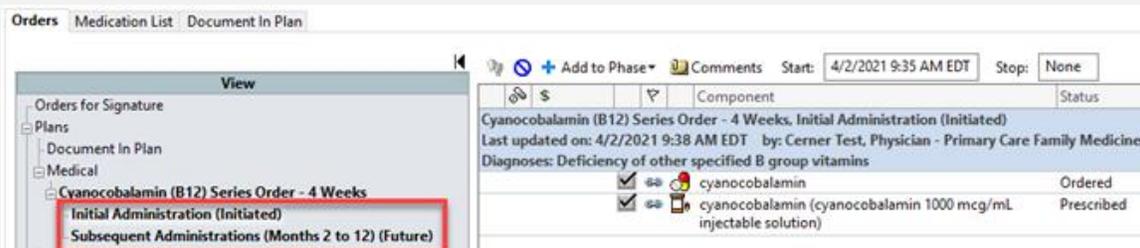
- c. Each subsequent administration has an **Actions** dropdown that can be used to make changes if needed.



- 7). Click **Orders for Signature** when the order details are complete. Click **Sign** to complete the order.

- 8). The Series Order will update.

- d. The **Initial Administration** phase status will display as **Initiated**.  
e. The **Subsequent Administrations** phase status will display as **Future**.



- 9). A task to document the initial administration will fire to the task list for Clinical Staff to complete. The subsequent administrations will display on the **Orders** page for Clinical Staff to activate when the patient returns for future administrations.

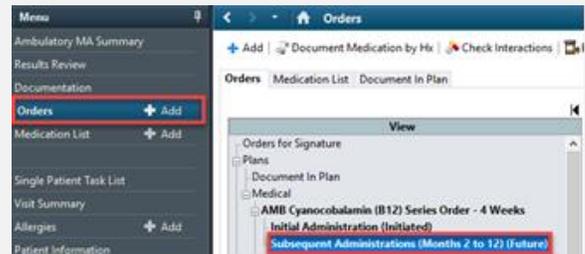
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## Patient Returns for Subsequent Administration

The patient has returned for their subsequent medication administration. Clinical Staff will follow the steps below to activate the appropriate order and administer the dose.

- **Note:** This process will be followed for all subsequent administrations for the patient.

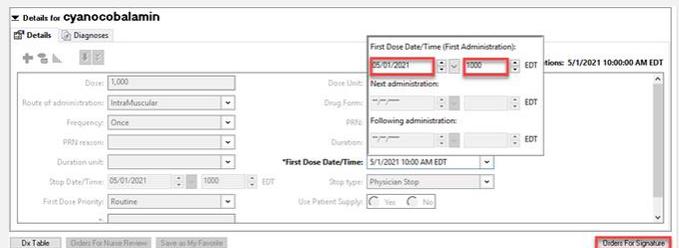
- From the Ambulatory Organizer, open the patient's chart to ensure you are on the correct FIN.
  - Select the **Orders** tab from the Menu Bar
  - Under the **Plans** section in the left pane, select **Subsequent Administrations**.



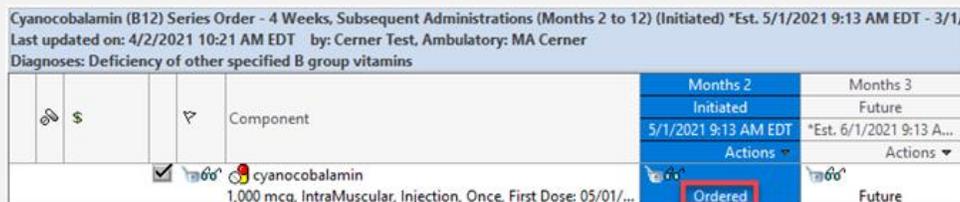
- All Subsequent Administrations within the Series will display on the right.
  - Select the **Actions** dropdown arrow and choose **Activate**.



- The **Order Details** will display.
  - Adjust the **Dose Date/Time** if needed.
  - Click **Orders for Signature** when done.
  - Click **Sign**.



- Refresh the page. The status of the administration will update to **Ordered**.



- A task for the administration will fire to the task list for Clinical Staff to document.