



Creating Nursing Narrative Note

Clinical staff have the ability to create a Nursing Narrative note. Follow these steps to create:

- 1. Select 'Notes' from the menu.
- 2. Under 'Type' choose the desired note type
- 3. Date/time field will default to current date/time but can be changed as needed.
- 4. Complete the 'Subject' line as appropriate.
- 5. Click in the body of the note and free text desired details of note.

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6. Once complete select the 'sign' option to make note part of permanent record. See other options below.



Notes that are not signed do not become a part of the permanent medical record.

Follow the instructions below to sign a **saved** note in Cerner.

- a. Search for and open patient's chart.
- b. Open the notes section, Sort **Performed by**, then **open the folder** with **your name.** Notes that <u>are unsigned have feature the text *Preliminary Report*. Select the note you need to sign.</u>



C. Click the modify button.



d. Modify the note if needed. Ensure to click **Sign** to finalize the note.

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e. The note is now signed, as designated by the text ***Final Report***.

* Final Report *

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c/o at this time